



# **STATES OF JERSEY PRISON SERVICE**

## **HM PRISON LA MOYE ANNUAL REPORT 2011**

<b>INTRODUCTION</b> .....	<b>3</b>
<b>MISSION STATEMENT</b> .....	<b>4</b>
<b>PRIMARY AIMS</b> .....	<b>4</b>
<b>1. STATISTICS</b> .....	<b>5</b>
1.1. Breakdown of Prisoner Accommodation .....	5
1.2. Total population during 2011 .....	5
1.3. Discipline.....	6
1.4. Home Detention Curfew (HDC).....	7
1.5. Staff in Post.....	7
<b>2. FINANCIAL REPORT FOR 2011</b> .....	<b>8</b>
<b>3. PRISONER ACTIVITIES</b> .....	<b>9</b>
3.1. Sentence Management .....	9
3.2. The Market Place.....	10
<b>4. LEARNING &amp; SKILLS</b> .....	<b>11</b>
4.1. Staff.....	11
4.2. Facilities .....	11
4.3. Developments in 2011: .....	11
4.4. Learning opportunities .....	12
4.5. Learning and Skills hours taught .....	13
4.6. KPIs for Learning and Skills 2011 .....	13
4.7. Examination Results for 2011 .....	14
4.8. Education and Skills Training Staff Development .....	14
4.9. Work related learning .....	14
4.10. Employment .....	15
4.11. Employment availability by wing .....	15
<b>5. STAFF TRAINING AND DEVELOPMENT</b> .....	<b>16</b>
5.1. Staff Training Hours.....	16
<b>6. HEALTHCARE</b> .....	<b>16</b>
6.1. Developments in health care provision/requirements for 2011 .....	16
6.2. Healthcare Clinics.....	17
<b>7. PSYCHOLOGY AND SAFER CUSTODY</b> .....	<b>19</b>
7.1. Overview.....	19
7.2. 2011 Statistics:.....	19
7.3. Safer Custody Statistics.....	19
7.4. Self Harm.....	19
<b>8. DRUG &amp; ALCOHOL PRISON SERVICES (DAPS) TEAM</b> .....	<b>21</b>
8.1. Overview.....	21
8.2. Total of One-to-One Interventions in 2011 .....	21
8.3. Total of Prisoners Attending Group Interventions in 2011 .....	21
<b>ANNEX A Summary of Disciplinary Awards</b> .....	<b>22</b>
<b>ANNEX B Summary of certificates awarded and exams passed</b> .....	<b>24</b>
<b>ANNEX C Summary of hours taught in Education &amp; Skills</b> .....	<b>25</b>

## INTRODUCTION

I am pleased to report on the performance of the Jersey Prison Service during 2011. While meeting our commitments to the Comprehensive Spending Review and operating within a reduced budget, it has nevertheless proved to be a very productive year.

Prisoner numbers were slightly up on 2010 figures for most of the year, only dropping down from mid October through to the end of December. The daily average was 184 and the peak 200, in comparison with 178 and 199 in 2010.

Staffing levels were up to strength for most of the year in most areas but I allowed the number of Prison Officers to drop to 11 below the approved complement by the end of the year. This was in preparation for the introduction of a new Officer grade in 2012.

The commitment to staff personal development continued. I am delighted to confirm that 2 Officers completed the SVQ in Custodial Care (although not required to complete until June 2012) and 2 Senior Officers gained their SVQ Assessor qualifications. 4 members of staff from the Learning and Skills department completed the City and Guilds Assessor course taught by Highlands College and 4 PE staff completed the Central YMCA Qualifications (CYQ) Level 3 Personal Trainer Qualification. A number of middle managers are making good progress on the Modern Manager Development courses.

In conclusion, I am delighted to report on another very good performance at HMP La Moye and I take this opportunity to thank the staff at prison for their commitment and support during 2011.



**Bill Millar**  
**Governor**

## **MISSION STATEMENT**

- H M Prison La Moye will provide a healthy, safe, secure and stimulating environment for all who live and work here. Prisoners will be encouraged to address their offending behaviour and to become involved in education and work related training, which will enable them to live a law-abiding and purposeful life in custody and after release.
- Supportive relationships with families will be facilitated in order to maintain the positive links that will ensure a successful return to the community. In partnership with other agencies the prison will provide effective ways to reduce crime and its resultant social and economic costs.
- Our aim is to be a model of best practice and an example to other prisons.

## **PRIMARY AIMS**

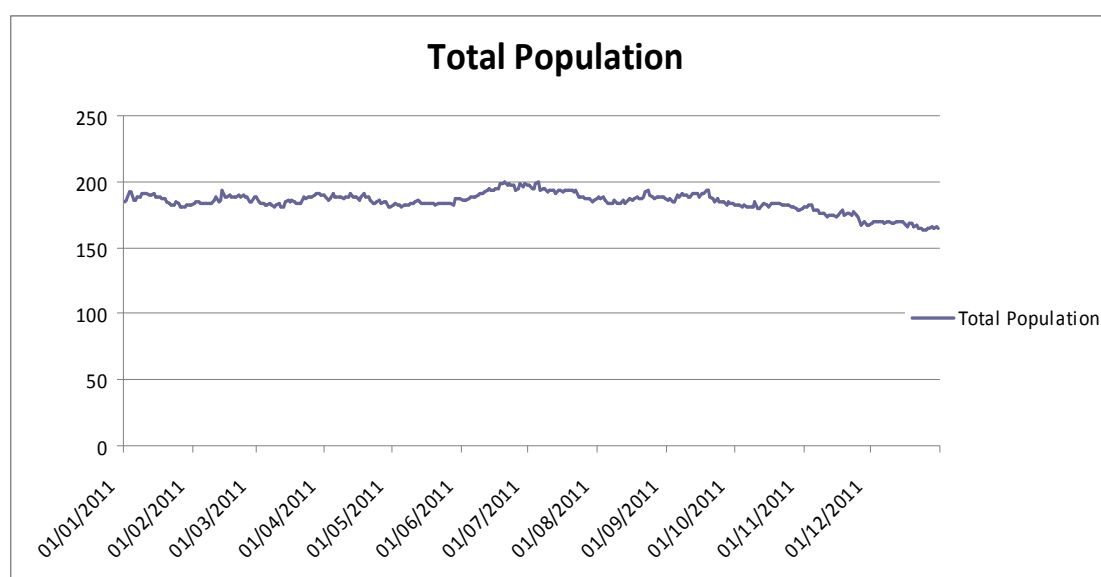
- Protection of the public by keeping in custody those persons committed to us by the Courts in a safe, decent and healthy environment.
- Reduce re-offending by providing constructive regimes, which address offending behaviour and which improve educational and work skills.
- Supporting offenders' positive relationships with their families in order to assist their successful return to the community.

## 1. STATISTICS

### 1.1. Breakdown of Prisoner Accommodation

Wing	No. of Cells	No. of Prisoner Places	No. with access to in cell toilet
<b>H</b> (Females)	31	35	35
<b>K3</b> (Young Offenders)	20	26	26
<b>J Wing</b> (Vulnerable Prisoners)	41	62	62
<b>K 1&amp;2</b> (Adult Male Mainstream)	26	31	31
<b>L Wing</b> (Adult Male Mainstream)	60	87	87
<b>G Wing</b> (out workers)	22	27	Communal facilities
<b>Total</b>	200	268	243

### 1.2 Total population during 2011



#### 1.2.1.

Population	2006	2007	2008	2009	2010	2011
Maximum Daily Population	189	200	193	199	199	200
Minimum Daily Population	157	172	171	167	163	163
Average Daily Population	174	183	181	184	178	184

1.2.2.

<b>Receptions</b>			
Male Reception	289	Sentenced to imprisonment or youth detention	143
Female Reception	54	Non custodial disposals	86
		In custody but on remand on 31 <sup>st</sup> December	32
Total Receptions	343		
Transferred to UK	4	Total	261

1.2.3.

<b>Length of Sentence</b>	
< = 1 Month	6
> = 1 Month < 6 Months	62
> = 6 Months < = 12 Months	20
> = 12 Months < = 24 Months	21
> = 24 Months < 60 Months	21
> = 60 Months < 72 Months	2
> = 72 Months	2
Life	0
Others (e.g. fines)	9
Total	143

1.2.4.

<b>Young Offenders</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
Number of prisoners < 21 Years received into Youth Detention	49	15	64
Number of prisoners < 18 Years received into Youth Detention	18	4	22

1.2.5.

<b>Previous Convictions</b>	
Receptions known to have been previously imprisoned	173

1.2.6.

<b>Countries of Origin</b>	
Jersey Born	180
United Kingdom	81
Portugal	38

1.2.7.

<b>Temporary Releases</b>	
Total Temporary Releases	3421
Work Experience Releases	2529
Number of Prisoners released	64

### 1.3. Discipline

1.3.1. During the year, 292 misconduct reports (several for multiple offences) were submitted for contravening prison rules. 104 adult prisoners were involved, (93 male,

11 female) and 12 young offenders, (9 male, 3 female). Of these 6 were referred to the police for investigation.

1.3.2. Of the reports submitted against adult prisoners 44 had more than one report, the highest being one with a total of 19. Of the reports submitted against young offenders, 7 had more than one report, the highest being one with a total of 14.

1.3.3. The longest period of cellular confinement awarded was 10 days and the longest period of loss of any other privilege was 42 days.

1.3.4. A breakdown of the punishments awarded during 2011 attached at Annex A.

#### **1.4. Home Detention Curfew (HDC)**

1.4.1. A total of 17 prisoners were granted release on HDC during the year, 11 males, 4 females and 2 female young offenders. 2 males and 1 female were recalled to prison for breaching licence conditions.

#### **1.5. Staff in Post**

1.5.1. On 31<sup>st</sup> December, 2011 the Prison's approved staff complement was as follows:-

	Approved	In post
Governor	1	1
Deputy Governor	1	1
Senior Unit Manager	2	2
Unit Manager	5	4
Senior Officers	15	14
Catering Officer (including a manager)	6	6
Prison Officer	77	66
Nurse Officer (including a manager)	6	6
Operational Support Grade	21	20
Engineer Officer (including a manager)	5	5
Civil Servants	23*	22*
Civilian Horticultural Officer	5	4
VT Instructors	6	6
PTIs (including a manager)	4	4

\* rounded up to whole full-time equivalents

## 2. FINANCIAL REPORT FOR 2011

### 2.1.

	<b>BUDGET 2011</b>	<b>ACTUAL SPEND / INCOME 2011</b>	<b>VARIANCE (OVER) / UNDER</b>
<b>Staff</b>	£8,545,666	£8,477,881	£67,785
<b>Non staff</b>			
Premises + Maintenance	£710,000	£745,359	(£35,359)
Supplies + Services	£1,390,000	£1,453,246	(£63,246)
Administrative Costs	£115,000	£209,513	(£94,513)
Cost of Prisoners in UK	£280,000	£200,028	£79,972
<b>Total Non Staff</b>	£2,495,000	£2,608,146	(£113,146)
<b>Total Expenditure</b>	£11,040,666	£11,086,027	(£45,361)
Less Income			
Prison Industries	(£324,000)	(£413,441)	£89,441
Rent	(£110,000)	(£103,807)	(£6,193)
<b>Net Expenditure</b>	<b>£10,606,666</b>	<b>£10,568,779</b>	<b>£37,887</b>

2.2. Net revenue expenditure for HM Prison was £10.57 million, of which £8.48 million (80.2%) were staff costs.

2.3. The cost of prisoners' food was £3.90 per prisoner per day.



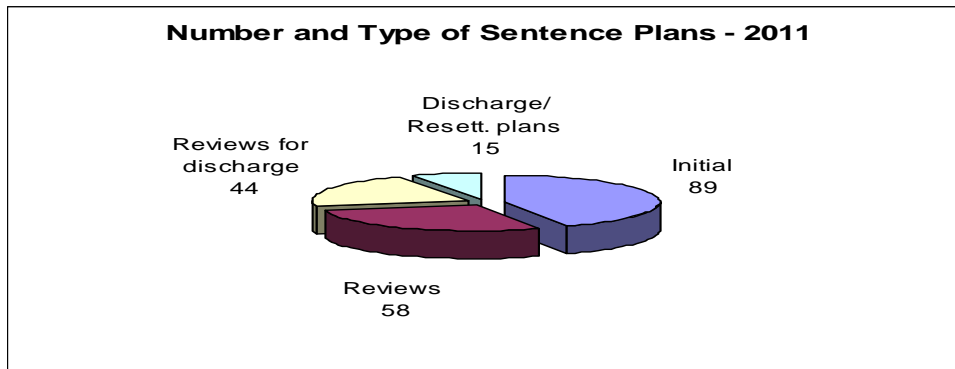
### 3. PRISONER ACTIVITIES

#### 3.1. Sentence Management

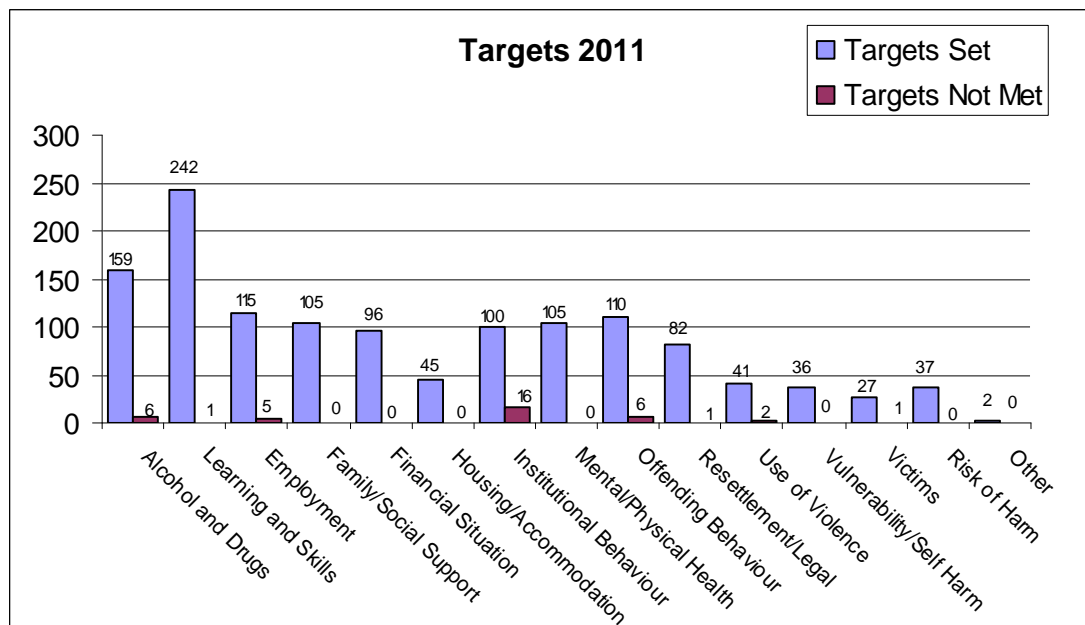
3.1.1. During 2011 a total of 206 sentence plans were completed for convicted prisoners, a breakdown of which is set out below. The discharge/ resettlement plans relate to very short term prisoners where there is insufficient time to conduct reviews before discharge.

3.1.2. Throughout the year, eight eligible prisoners did not engage with the sentence planning process; five of whom also did not participate in 2010. Four of the eight participated initially but decided not to continue.

3.1.3.



#### 3.1.4. Sentence Planning Targets



\* Some of the targets weren't met due to:

- Prisoners failing to complete an objective
- The Prison being unable to facilitate a particular intervention
- External contributor unable to attend

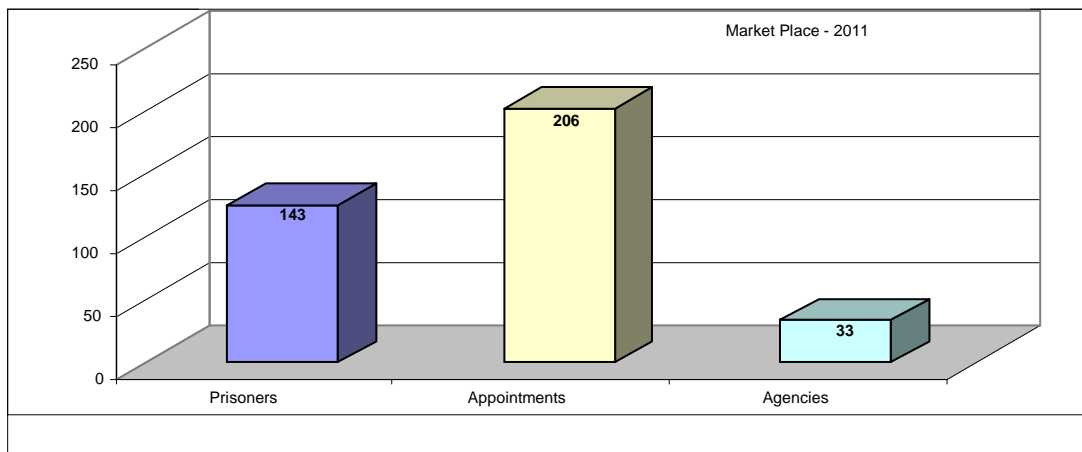
### 3.2 The Market Place

3.2.1. This event is held every two months. The purpose of the Marketplace is to give prisoners access to external “resettlement” agencies as they are nearing the end of their sentence in order to assist them in finding accommodation or employment and/or to give general welfare advice.

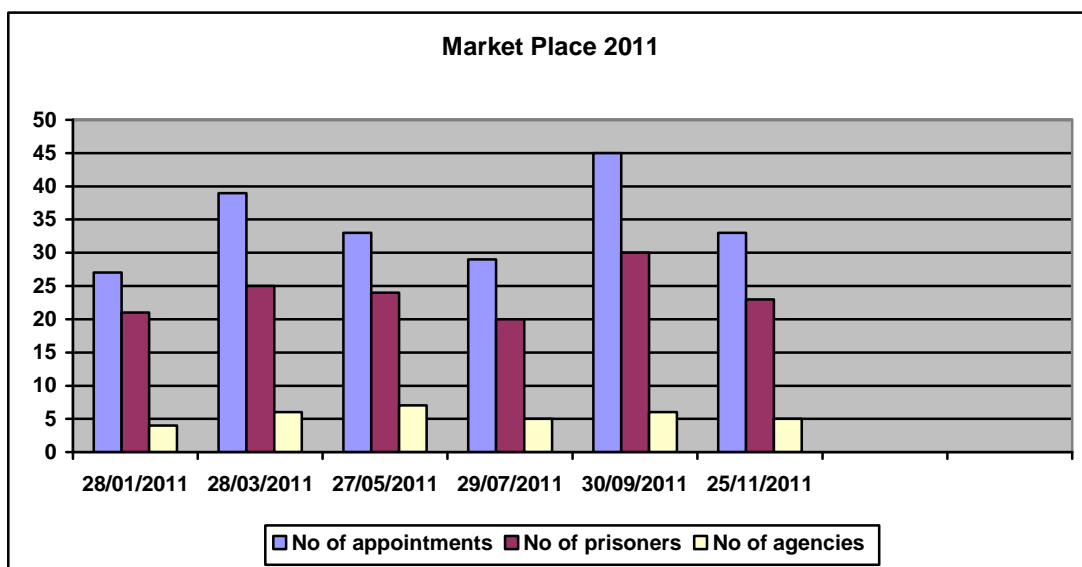
3.2.2. An average of 5 external agencies attended each event, including:

- Workwise & Careers
- Housing Agencies
- Grace Trust
- Roseneath
- The Shelter
- Citizens Advice Bureau
- Community Banking

3.2.3.



3.2.4



## **4. Learning and Skills Department**

### **4.1. Staffing**

4.1.1. At the end of 2011 the Learning and Skills Department consisted of the following sections, managed by the Head of Learning and Skills:

- General Education                      Deputy Head of Learning and Skills  
4 qualified teachers (1 application pending)  
1 librarian/information resource assistant  
3 part time teachers, two for basic skills and one for ICT
- Vocational training                      1 Vocational Training and Workshop Manager  
5 vocational instructors covering brickwork, carpentry x2, painting and decorating, industrial cleaning
- Horticultural Compound                1 Horticulture Manager  
3 Horticultural instructors
- PE Department                            1 PE Manager  
3 PE Officer Instructors

### **4.2. Facilities**

4.2.1. The Department operates in the following areas within the Prison:

- Carpentry production workshop
- Carpentry training workshop
- Painting and decorating training workshop
- Brick and blockwork training workshop
- Life skills kitchen
- Female recycling workshop
- Female carpentry finishing workshop
- VPU recycling workshop
- Horticulture compound
- Education Centre (EC) - a general classroom and an IT classroom
- Library
- Art room
- Association Rooms on each Wing – for basic skills and ESOL Lessons
- Fitness Centre and Sports Hall, including astroturf area and classroom

### **4.3. Key Developments in 2011:**

- Progress has been made with the prisoner education network ('ix system'); this has grown as part of a 3 year project from a very basic collection of 40 individual PCs to become a secure, integrated and centralised network across the Prison, with computers located in association rooms, the library and in most cells. Prisoners access their individual files using a biometric fingerprint reader, so avoiding the potential problems that may arise from password sharing. The principal aim has been to provide a tool that will enhance the educational opportunities for prisoners. The network enables all to have access to a virtual learning environment that is supportive of the educational programmes that are on offer. It also provides opportunities to promote behavioural management programmes, drugs and alcohol programmes and health care plans.

- Investment in training for the Physical Education staff has enabled the department to gain the accreditation to teach a range of vocational training and recreational courses. External verification processes have confirmed a high standard of provision.
- The exercise referral system has facilitated good management of prisoners with physical ailments that require prescriptions for pain relief. A further link between Health Care and the PE department has been the introduction of the physiotherapist, who now receives clients within the PE facility as part of the referral system.
- The new Astroturf pitch was completed and ready for use at the end of February. This facility has an excellent floodlit surface that has enhanced the provision of sport at the prison.
- A kiln was installed in April for ceramic art work. This was purchased using a generous art charity donation.

#### **4.4. Learning Opportunities**

4.4.1 A core curriculum is accessible to all prisoners. This consists of:

- 1 Basic Skills lesson per week
- 1 ESOL lesson per week
- 1 ICT lesson per week
- Additional ICT lessons linked to ECDL training
- 1 Open Learning tutorial per week for those on programmes
- 1 Art lesson per week
- 1 library session per week, plus one other for those engaged in learning programmes
- 1 library extension session for those on open learning programmes
- A programme, offered in rotation, of Level 1/2 vocational training in painting, carpentry and brickwork; each of these courses is of 6 weeks duration and is full-time
- Industrial Cleaning Training for all prisoners employed as cleaners in the Prison (not available from March 2011 until March 2012)
- 4 recreational, staff supported, Fitness Centre sessions per week and 3 recreational, staff supported Sports Hall sessions per week
- A fitness referral programme linked with Health Care – those placed on this are not able to access main stream PE activities but receive 3 fitness and 1 general sports session
- A programme of accredited sports courses in a variety of disciplines (offered in rotation), some using Community Sports Development Officers, others linked to gaining industry standard vocational training qualifications

4.4.2. The teaching of the basic skills of literacy, numeracy and ICT has continued to be a priority. All prisoners are now required to complete a basic skills assessment before being allowed to start any educational course. Each vocational training course has some IT, literacy and numeracy embedded within it. A part-time, basic skills teacher is deployed to ensure that the training material used is appropriate to the ability of the student.

4.4.3. All new prisoners received an education induction interview within the first week of entering the Prison. These interviews link into the sentence planning

process. All prisoners embarking on learning and skills programmes must complete a Target Skills assessment. The outcome of these assessments determines the level of support provided by the department to the individual during the course.

4.4.4. The prison's third art exhibition was held in March at the Harbour Gallery. This has become an annual event, offering a showcase for prisoner artwork. It also exhibits some of the carpentry and horticultural products generated by prisoners working within the learning and skills department.

4.4.5. Several outside agencies were used to deliver courses: ACET provided a comprehensive package of courses on blood borne viruses to all wings and one longer course for the Young Offenders; the Youth Service provided bi-monthly sessions to the Young Offenders; Brook provided sessions on sexual health to the Young Offender and Female wings; the Jersey Careers Service attended drop-in sessions during library lessons, according to need, throughout the year.

4.4.6. The Learning and Skills Department have accreditation with several examination boards, allowing the Prison to administer and invigilate a wide range of public examinations. Accreditation is in place for: Scottish Qualifications Authority (SQA), Central YMCA Qualifications (CYQ), Sports Leaders Awards, Junior Football Leaders Awards (JFL), English Basketball Association Awards (EBA), Open College Network (OCN), the European Computer Driving Licence (ECDL), British Institute of Cleaning Science (BICS), Oxford, Cambridge and RSA Examinations (OCR) and Assessment and Qualifications Alliance (AQA), University of Cambridge ESOL.

4.4.7. The Library facility is accessible twice a week to all Wings on a fixed timetable; in 2011 there were 4348 visits from prisoners to the library and 6060 books were borrowed. Both figures represent an 18% increase compared to 2010.

4.4.8. Prisoners have been supported in a variety of Open Learning Options, ranging from Level 4 Open University Courses to those studying at Level 2. During 2011 80% of the OU funding was received from ESC grants and 10 prisoners secured Prison Education Trust funding. A further 6 prisoners were engaged on Open University courses.

4.4.9. A range of courses continue to be offered to all prisoners on a rotational basis. Short courses have been provided in art, football, cricket, financial management, and healthy eating.

4.4.10. The department has continued to support staff training by taking sessions on report writing, returning to study and ICT support, especially for individuals working towards their ECDL qualification.

#### **4.5. *Learning and Skills Hours Taught***

4.5.1. Annex C provides a breakdown of the teaching hours for educational and vocational training courses.

#### **4.6. *KPIs for Learning and Skills 2011***

4.6.1. Total hours taught and accredited certificates awarded in Learning and Skills are compared against the KPI targets in the table below:

	Target	Actual
The number of hours spent by prisoners on personal development related to Learning and Skills	35000	47833
The number of qualifications gained by prisoners, related to Learning and Skills	440	745

4.6.2. The figures above relate to hours of taught vocational lessons and the hours spent in classes for: Basic Skills; ESOL; OCN courses in Art, Healthy Eating, Home Finances, ICT, Spanish; ECDL; Physical Education lessons in CYQ gym Instruction; sports coaching courses in strength and conditioning, football, cricket, volleyball, table-tennis; life skills cooking; Library; Open Learning support for a wide variety of courses including the Open University; outside agency courses from ACET, Brook and the Careers Service.

#### **4.7. Examination Results for 2011**

See Annex B

#### **4.8. Staff development**

- 4 staff from the learning and skills department completed the City and Guilds Assessor course taught by Highlands College
- The open learning tutor is being supported by the Prison to study for a Diploma in Art Psychotherapy
- Prison teaching staff attended courses offered to teachers working for ESC; this has included Edexcel Functional Skills training and an oral language acquisition presentation
- The 4 PE staff have completed a CYQ Level 3 Personal Trainer Qualification
- The PE Manager successfully completed a Level 2 UKSCA Olympic Lifting course and a IMF Biomechanical Screening workshop
- Prison Officers training to provide relief cover for PE staff have undertaken courses in their own time: 7 have gained a CYQ Level 2 Gym Instructor qualification; 10 staff completed a Tag Rugby coaching award; 10 staff completed a basic football refereeing award; 10 staff completed an English Basketball Association refereeing and leaders award
- A strong link with Highlands College has enabled their vocational training staff to provide regular informal support for the Prison instructors. The Quality Assurance Administrator at Highlands provides formal support for the City and Guilds courses.

#### **4.9. Work related learning**

4.9.1. The opportunities for work related learning have been extended:

- Scottish Vocational Qualification in Catering at Level 1 is offered to all prisoners working in the kitchen
- non-accredited horticulture courses are in place (these will gain SQA or City and Guilds accreditation in 2011)
- The carpentry production workshop employs 10 prisoners who are involved in tasks that utilise the skills they have picked up on the City and Guilds craft courses.

- The horticulture compound employed between 17 and 22 prisoners, depending on the season; learning opportunities in this area will be formalised in 2012
- The Prison is accredited to teach British Institute of Cleaning Courses

#### **4.10. Employment**

4.10.1. The Activities and Employment Board (established in September 2008) continued to ensure the equality of opportunities for all prisoners, against identified criteria for employment and education places. The rates of pay do not disadvantage prisoners attending educational programmes and the learning and skills provision is designed as an integrated part of the whole regime.

4.10.2. The carpentry workshop produced a range of garden furniture products, sold mainly to other States Departments but also to community projects and schools. Larger orders from the Cooperative Society and some schools have enabled some of the finishing work to be located in the H wing workshop.

4.10.3 The output from the horticultural area compared favourably with 2010, with a slight increase in revenue being recorded. The Unit continued to employ up to 22 prisoners.

4.10.4 The arrangement with Transport and Technical Services regarding recycling continued to operate well and provided a source of revenue for the Prison.

4.10.5 A pilot scheme with TTS that involves bagging soil improver has been successful and will continue to operate in 2012.

4.10.6 The increase in full-time vocational training and other education courses resulted in most of the prisoner population being actively involved in some form of constructive activity.

4.10.7 The numbers shown in the table 4.11.1 below show the numbers of prisoner jobs available by wing throughout 2011. The average rate of employment for all those wishing to work in 2010 was between 80% and 85%. For convicted prisoners the figure was between 90% and 95%.

#### **4.11. Employment availability**

##### **4.11.1. The table below details the work opportunities available in each wing.**

Wing	Wing cleaning	Off wing cleaning	Other wing work	Compound work	Recycling workshop	Carpentry workshop	Kitchen	Out on licence	Maximum employment available
H	3	1	3		8				15
J	5		7		12				24
YOI	4		2						6
K1 & K2	6		3						9
L1 & L2	9	1	5	17-22		10	18		60-65
Vocational training									19
G								6-12	6-12
Total	27	2	20	17-22	20	10	18	6-12	139-150

Key to headings for table 4.11.1.

- Wing cleaners – this shows the number of jobs in the residential areas.
- Off-wing cleaning covers administrative areas, corridors and classrooms.
- Other wing based work includes a laundry and servery duties; in addition J wing has light assembly work and pot washing work available to the wing.
- Compound – employment opportunities vary in the horticultural compound from a minimum of 17 in the winter to a maximum of 22 in the summer.
- Recycling – the workshops have a maximum capacity of 12 for J wing and 8 for H wing.
- Carpentry production – maximum 10
- Kitchen – maximum 18 (two teams of 9 working alternate days)
- Out on licence – this will vary according to the sentence mix on the wing
- Up to maximum of 19 prisoners were employed on full time vocational training.

## 5. STAFF TRAINING AND DEVELOPMENT

### 5.1 *Staff Training Hours*

2007	2008	2009	2010	2011
3098	4048	4914	3977	4781

5.1.1. With reference to the above hours, 1582 related to the Modern Manager training and the remainder to in-house training covering:

- Control & Restraint
- First Aid
- Prison Policy Matters
- Healthcare Procedures
- Vocational Qualifications
- Fork lift driving
- Child Protection
- Customer Care

5.2. 3 operational managers commenced the Modern Manager Development Programme at level 3.

5.3. 2 Officers passed the assessment process to become qualified Control & Restraint Trainers.

## 6. HEALTHCARE

### 6.1 *Developments during 2011*

- The department has been fully staffed throughout 2011 and this has facilitated the development of nurse led health improvement and triage clinics.
- 99 prisoners were tested for blood borne viruses and 62 prisoners had cholesterol levels checked.
- Help and support was available for those prisoners who wish to stop smoking and for those who are morbidly obese.
- Figures for prescribed medication averaged around 50% of the population.



- Alcohol detox figures have increased slightly to 33.
- The visiting physiotherapist attends once per week and when appropriate, moves prisoners on to the Referral gym sessions on site in the prison. This is a successful intervention with very few prisoners requiring attendance at the physiotherapy department at the general hospital.

## 6.2. **Complaints:**

6.2.1. There were 6 complaints against the health care department in 2011 as follows:

- 2 Related to requests for dentures.
- 3 Regarding insufficient pain relief.
- 1 Seeking a prescription for anti depressants.

## 6.3. **Detox**

6.3.1. The number of detoxes for substance abuse is divided into 3 main categories:

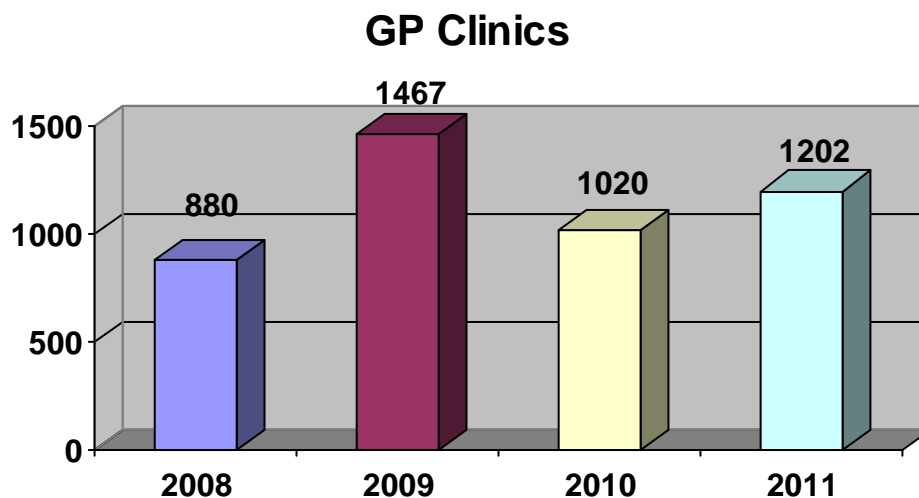
- For opiates
- for benzodiazepines
- and the majority are poly drug abusers who need a combination detoxication for both opiates and benzodiazepines.

6.3.2. The Breakdown of detoxes was as follows:

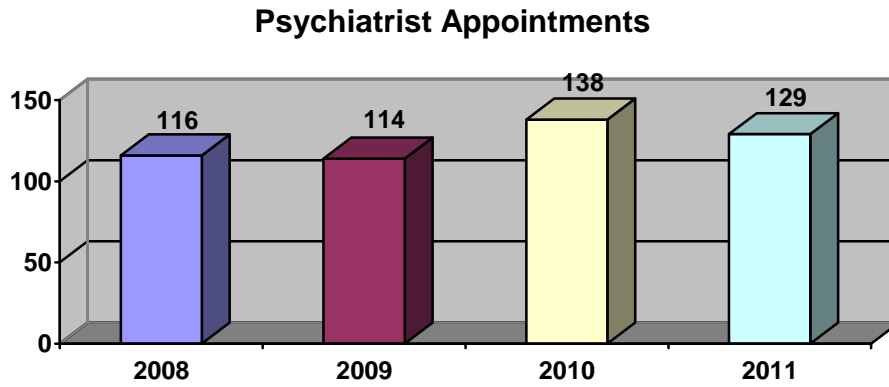
- Opiates and Benzodiazepines detoxes = 23
- Opiate only detoxes = 6
- Benzodiazepine only detoxes = 9

## 6.4 **Healthcare Clinics**

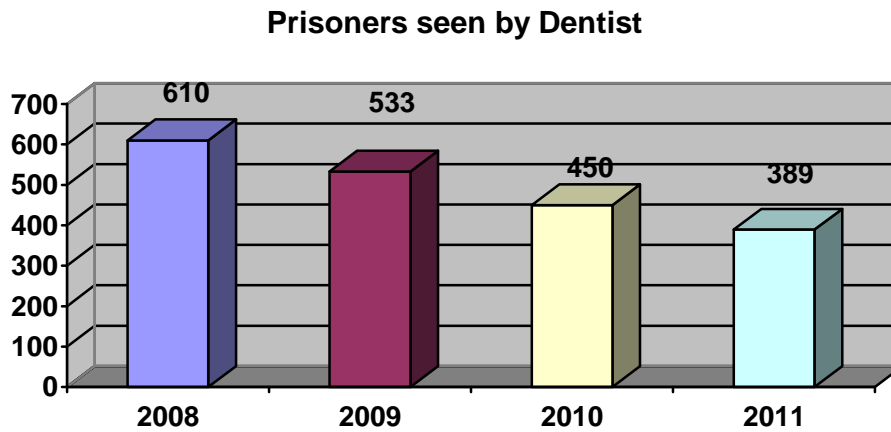
### 6.4.1. **GP Clinics**



6.4.2. *Psychiatrist Appointments*

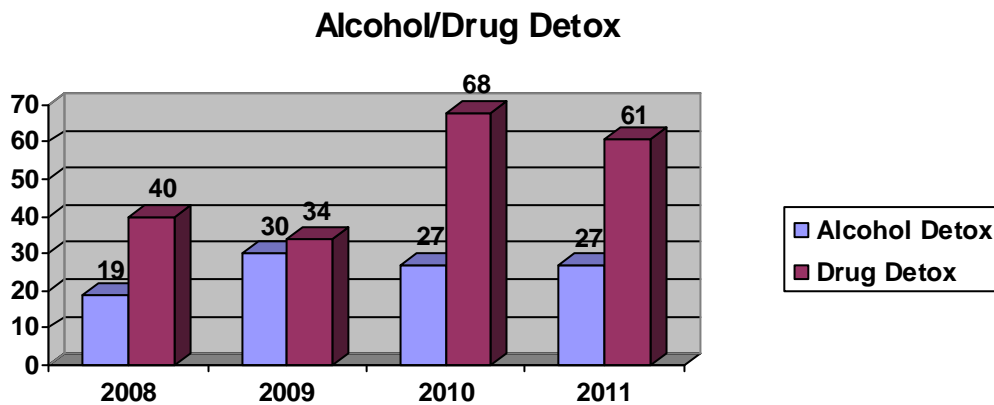


6.4.3. *Dentist Appointments*



6.4.4. The dentist visited routinely once a week.

6.4.5. *Alcohol and Drug Detoxification Programmes*



## 7. PSYCHOLOGY AND SAFER CUSTODY

### 7.1 Overview

7.1.1 By the end of 2011 the Psychology Department consisted of a Principal Forensic Psychologist, a Forensic Psychologist in Training and arrangements had been made to appoint a Psychological Assistant, to commence employment in February 2012.

7.1.2. The Principal Psychologist continued to undertake counselling and support work with staff when appropriate.

7.1.3. The Principal Psychologist continued to provide professional support to the Safer Custody Officer and the Child/Public Protection Officer.

7.1.4. The Psychology Department continued to carry out assessments on prisoners to identify their risk factors and criminogenic needs.

### 7.2. Statistics

Release on Temporary Licence Risk Assessment Reports	Sentence Plan Contributions	Induction Interviews	One to one interventions
82	218	122	592

### 7.3 Safer Custody Statistics

7.3.1. 143 reports were submitted to the Safer Custody Officer during the year. 29 of these were Bullying Information Reports and 34 were Prison Information Reports. There were 36 anti-bullying investigations carried out.

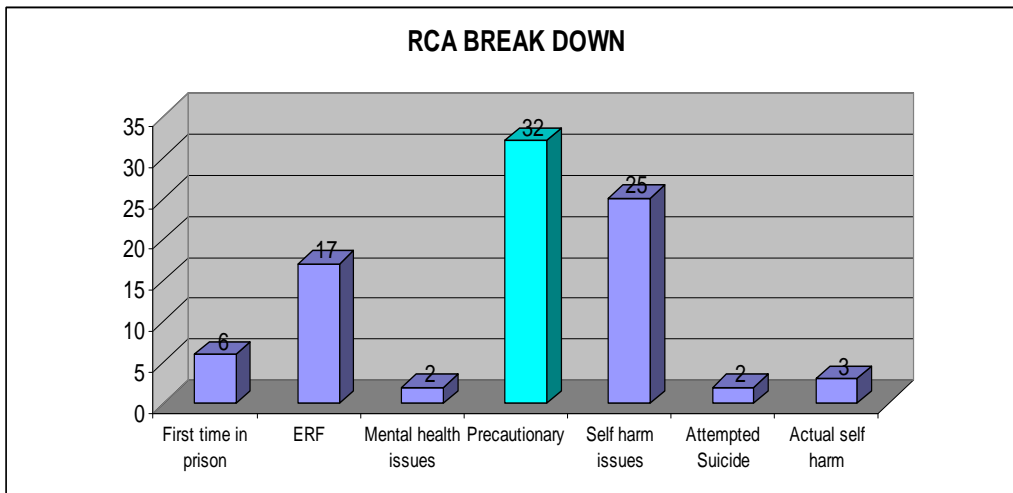
#### 7.3.2. Assaults or Violent Incidents

MONTH	TOTAL No	Ass. On Prisoners	Ass. On Staff
January	4	3	1
February	2	2	0
March	3	3	0
April	2	2	0
May	3	3	0
June	4	2	2
July	0	0	0
August	0	0	0
September	3	1	2
October	0	0	0
November	1	1	0
December	3	2	1
TOTALS	25	19	6

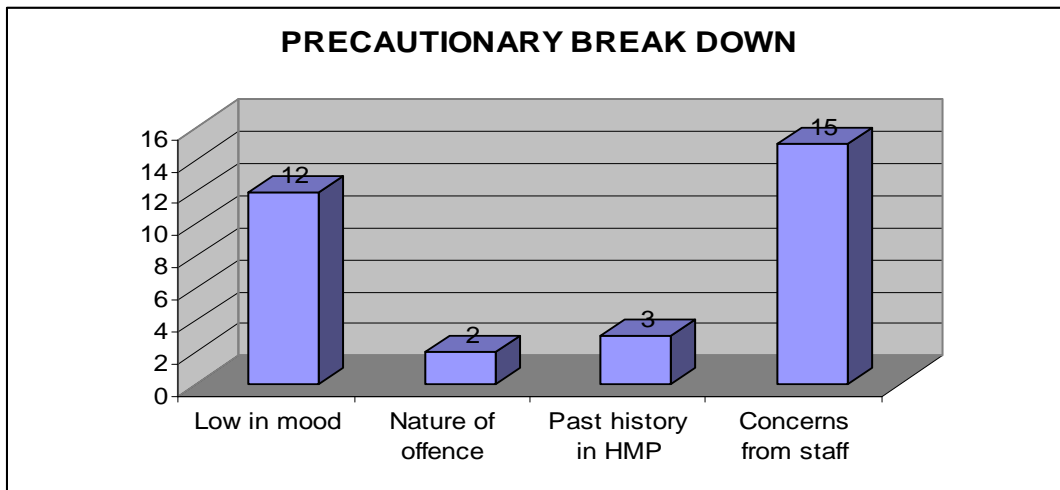
### 7.4 Self Harm

7.4.1. 87 referrals were made to the Safer Custody Officer related to prisoners at risk of self harm.

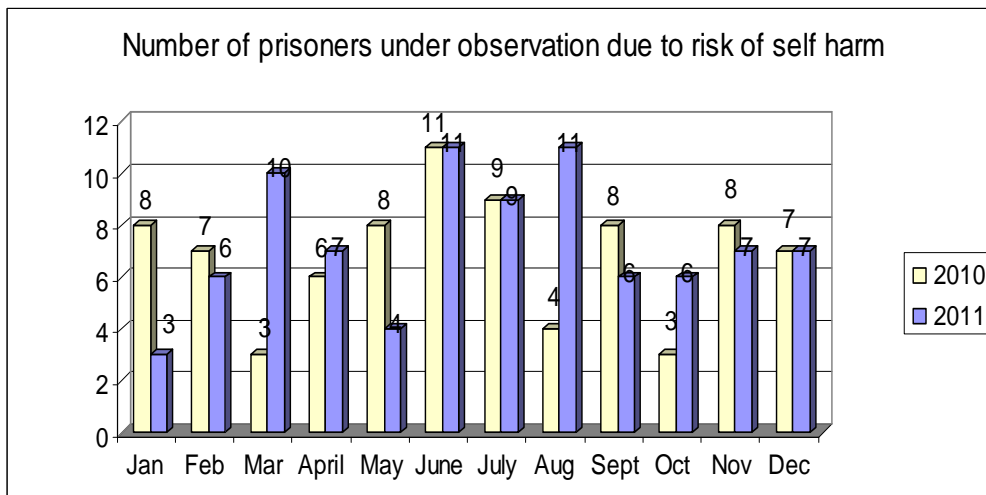
#### 7.4.2. Risk and Concerns Assessments



#### 7.4.3. Precautionary Measures



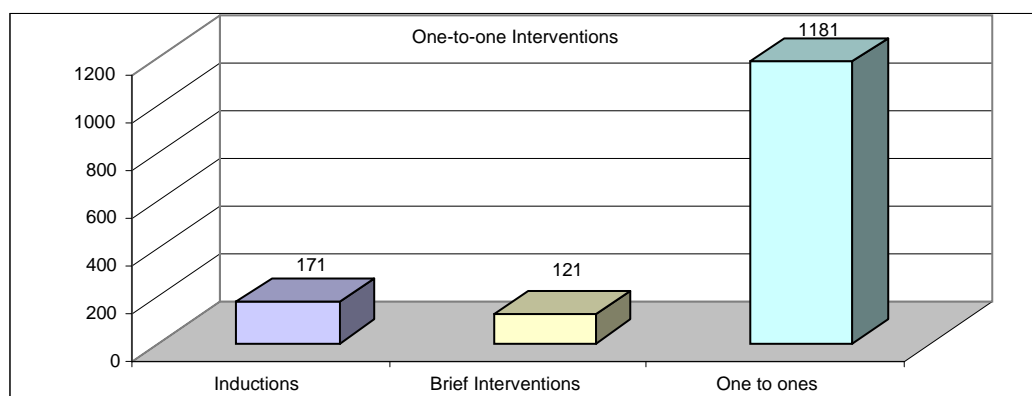
#### 7.4.4. Breakdown of Observations



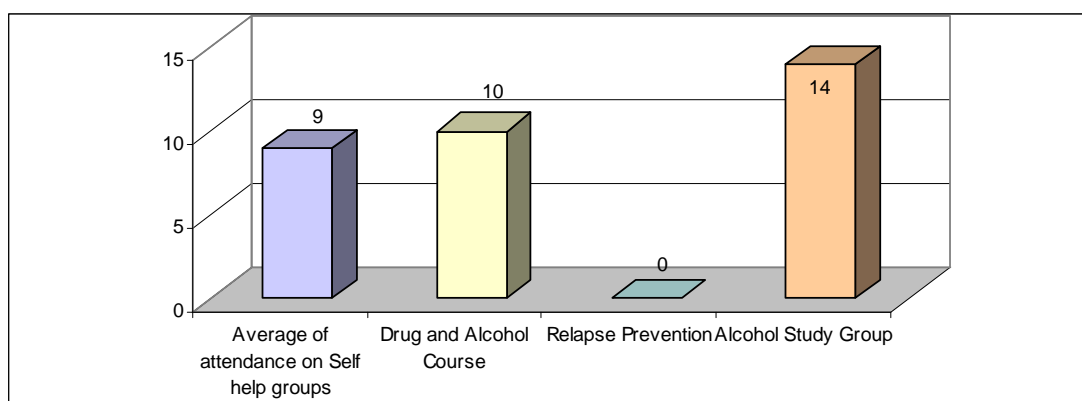
## 8. DRUG & ALCOHOL PRISON SERVICES (DAPS) TEAM

8.1. During 2011 the Drug and Alcohol Counsellors made contact with every prisoner on induction and were able to offer a comprehensive assessment. Interventions have continued to be delivered mainly through one-to-one work, although some group-work programmes were completed, as set out below.

### 8.2. Total of One-to-One Interventions in 2011



### 8.3. Total of Prisoners Attending Group Interventions in 2011



8.3.1. The above were delivered to 2 Alcohol Study Groups and 1 Drug and Alcohol Course. Courses ceased from the middle of the year whilst a review of programme delivery took place. The core components of the Alcohol Study Group have been covered in one-to-one sessions with 9 prisoners.

8.4. From the population at the end of the year (165 Prisoners) 132 prisoners were on the Drug and Alcohol Counsellors' caseload. All Young Offenders had engaged in one-to-one Counselling and of the 14 Female prisoners, the Drug and Alcohol Counsellors worked on a one-to-one basis with 11 women. The remaining three did not have a drug or alcohol problem.

8.5. The Drug and Alcohol Counsellors have continued to facilitate visits to the prison from representatives from Alcoholics Anonymous who run group meetings with prisoners on a weekly basis.

**ANNEX A**

<b>OFFENCE AGAINST PRISON RULE 80</b>	<b>Number</b>	<b>Dismissed</b>	<b>Loss of Association</b>	<b>Cellular Confinement</b>	<b>Caution</b>	<b>Loss of privileges</b>	<b>Loss of Earnings</b>	<b>Referral to Police</b>
<b>1</b> Commits any assault	29	4		15	3	4		3
<b>5</b> Fights with any person	16	1	8	3	2			2
<b>6</b> Intentionally endangers the health or safety of others or by the prisoner's conduct, recklessly endangers such health or safety	13	2	7	2	1		1	
<b>7</b> intentionally obstructs an officer in the execution of the officer's duty or any person, other than a prisoner, who is at the prison for the purpose of working there, in the performance of that person's work	3	1	2					
<b>9(b)</b> Fails to comply with any condition upon which the prisoner is so temporarily released	7				2	5		
<b>10</b> Has: (a) in the prisoner's possession, or concealed about the prisoner's body or in any body orifice, any article or substance which the prisoner is not authorized to have	36	4	15	10	4	1	1	1
<b>(b)</b> in the prisoner's possession, whilst in a particular part of the prison, any article or substance which the prisoner is not authorized to have in that part of the prison	3	1	1	1				
<b>13</b> Takes improperly any article belonging to another person or to the prison	9	3	2		2	1	1	
<b>14</b> Intentionally or recklessly sets fire to any part of the prison or any other property whether or not that property belongs to the prisoner	1			1				
<b>15</b> Destroys or damages any part of the prison or any other property other than the prisoner's own	22	4	4	3	4	3	4	
<b>17</b> Displays, attaches or draws on any part of the prison, or any other property, threatening, abusive or insulting racist words, drawings, symbols or other material	2	1		1				
<b>18</b> Absents himself or herself from any place where the prisoner is required to be or is present at any place where the prisoner is not authorized to be	5	1	2		1	1		

19 Is disrespectful to any officer or any person, other than a prisoner, who is at the prison for the purpose of working there or who is visiting the prison	5			3		2		
20 Uses threatening, abusive or insulting words or behaviour	77	8	37	12	11	8	1	
21 Intentionally fails to work properly or, being required to work, refuses to do so	7	2	2		3			
22 Disobeys any lawful order	21	1	6	7	5	2		
23 Disobeys or fails to comply with any rule or direction applying to a prisoner	24	2	11	1	7	3		
24 (a) receives any controlled drug during the course of a visit	1			1				
24 (b) receives without the consent of an officer, any other article during the course of a visit (not being a visit by a legal adviser)	4	1	1	1		1		
25 Consumes, takes, injects, ingests or otherwise administers to himself or herself any substance which is a prohibited article or fails to prevent the administration, in any manner, of such a substance to him or her by another person	1						1	
26 Inhales any substance, or the fumes of any substance, which is (1) a prohibited article, (2)an article which the prisoner is not authorized by these rules or an officer to possess or keep or (3)an article which the prisoner is so authorized to keep or possess, but not for the purpose of inhaling, or inhaling the fumes of, the article	1	1						
28 Commits any indecent or obscene act	3		3					
30 Attempts to commit, incites another prisoner to commit, or assists another prisoner to commit or to attempt to commit, any of the foregoing breaches	1	1						

**2011 Examination/Assessment results**

Literacy assessments completed	88	Numeracy assessments completed	82
Entry Level Passes	10	Entry Level Passes	16
Level 1 Passes	28	Level 1 Passes	37
Level 2 Passes	50	Level 2 Passes	29

**Courses Completed Successfully**

Prison Education Trust (PET) Successful applications	10	<b>ECDL - Level 1 passes</b>	74
Open Learning Courses completed - supported courses with accreditation	15	Level 2 passes (completed all modules)	5
Open University (OU) Courses funded and completed	6		
GCSE (Biology)	1	<b>ESOL</b>	
OCN Level 1 Software Fundamentals	34	PET	2
OCN Level 1 Word Processing	15	BEC	1
OCN Level 1 Spreadsheets	23	First Certificate in English (FCE)	3
OCN Level 1 PowerPoint	21	Certificate in Advanced English (CAE)	0
OCN Level 1 Healthy Eating	27	Skills for Life (completed awards)	45
OCN Level 2 Healthy Eating	6		
OCN Level 2 Financial Management	5	<b>ADULT LITERACY</b>	
Passport to Safety	30	Adult Literacy Level 1 Passes	11
CYQ Level 1 Lifestyle Management	8	Adult Literacy Level 2 Passes	10
CYQ Level 2 Nutrition for a Healthy Lifestyle	8		
CYQ Level 1 Assistant Gym Instructor	24	Adult Numeracy Level 1 Passes	7
CYQ Level 2 Gym Instructor	6	Adult Numeracy Level 2 Passes	8
OCN Level 1 Taking Part in Sport for Personal Improvement	9		
OCN Level 2 Taking Part in Sport for Personal Improvement	6		
Sports Leaders Award Level 1 – Dance	6		
IMF Performance Training: Kettleball	45		
IMF Performance Training: Olympic Lifting	22		
JFA 5 a side course	25		

**City and Guilds Vocational Training  
Level 1 Courses**

	Unit Passes		
C&G 6128 Carpentry	115	C&G Level 1 Certificate in Basic Construction Skills	12
C&G 6128 Decorating	141	C&G Level 1 Diploma in Basic Construction Skills	8
C&G 6128 Blockwork	92		



## ANNEX C

### Core Education Programmes - Individual Hours Taught

	ICT	ESOL	Basic Skills	Art	Open learning	Brook	ACET
Jan-10	149	81	215	234	48		
Feb-10	108	79	219	138	47		
Mar-10	112	114	234	372	38		78
Apr-10	103	63	181	196	33		64
May-10	100	88	253	234	33		36
Jun-10	113	81	324	132	22		
Jul-10	146	108	365	284	38	27	48
Aug-10	145	114	309	346	39	12	24
Sep-10	43	145	340	224	26	32	
Oct-10	171	134	345	290	21	42	42
Nov-10	161	143	333	336	23	24	24
Dec-10	148	66	116	214	16		

### Vocational Training Programmes- Individual Hours Taught

	Brickwork	Painting	Carpentry	PE	Horticulture
Jan-10	263	130	228	158	
Feb-10	347	487	422	241	32
Mar-10	275	383	686	295	72
Apr-10	222	416	342	266	21
May-10	220	439	206	295	
Jun-10	416	311	147	226	
Jul-10	232	212	147	174	
Aug-10	274	288	425	167	
Sep-10	216	337	486	129	
Oct-10	418	356	213	140	
Nov-10	310	219	350	219	
Dec-10	255	301	284	0	